



CANNON BUILDING
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STATE OF DELAWARE
DEPARTMENT OF STATE

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DIVISION OF PROFESSIONAL REGULATION

PUBLIC MEETING NOTICE:	The Manufactured Home Installation Board
DATE AND TIME:	Monday, September 12, 2011 at 9:00 a.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room B, Cannon Building

AGENDA

- 1.0 Call to Order
- 2.0 Review and Approval of Minutes
 - 2.1 Meeting Minutes – July 11, 2011
- 3.0 Unfinished Business
 - 3.1 Discussion with James Collins, Director, Division of Professional Regulation, Regarding the Hearing Officer Process
- 4.0 New Business
 - 4.1 Discussion: Memorandum from James Collins Regarding Legislation for the 146th General Assembly, 2nd Legislative Session
- 5.0 Other Business before the Board (for discussion only)
- 6.0 Public Comment
- 7.0 Schedule Next Meeting
- 8.0 Adjournment

Please Take Note: To assure consideration of an application at a meeting, the Board office must receive all of these items no later than 4:30 p.m. ten full working days before the meeting date:

- Completed, signed and notarized application form,

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- Fee payment, and
- All required documentation.

A final amended agenda will be published to reflect any items received after the original agenda is posted.

Unforeseen circumstances may result in a meeting being cancelled due to a lack of quorum.

Pursuant to 29 Delaware Code, Section 10004(e)(2), the Board shall pre-announce or pre-publish all Executive Sessions; however, such agenda shall be subject to change to include additional items including Executive Sessions which arise at the time of the body's meeting.

MEMBERS: PLEASE CALL THE OFFICE OF THE DELAWARE BOARD of Manufactured Home Installation AT 302-744-4500 OR EMAIL customerservice.dpr@state.de.us IMMEDIATELY IF YOU CANNOT ATTEND THE MEETING. THANK YOU.